



Schedule of Fees for the Use of the Archives of the Buchenwald and Mittelbau-Dora Memorials Foundation

§ 1 General

- (1) For the use of its archives, the Buchenwald and Mittelbau-Dora Memorials Foundation, hereinafter referred to as the Foundation, collects costs (fees and outlays) as specified in this regulation.
- (2) The costs are determined according to the attached cost index.
- (3) The Foundation can demand advance payment of fees and outlays.

§ 2 Party Liable for Costs

- (1) The party liable for the usage fees and outlays is any person
 1. who uses the services of the facility
 2. in whose interest the facility is used or
 3. who assumes liability towards the Foundation in writing.
- (2) If there is more than one liable party, they are jointly and severally liable.

§ 3 Exemption from Fees, Reduction of Fees

- (1) Fees for direct usage (No. 1.1), written information (No. 1.2) and reproduction orders (No. 1.3) are not charged in connection with the usage of the archival and collection items:
 - by former inmates and their kin
 - by institutions which have delivered these items, or their legal successors, or by third parties using the items on behalf of these institutions or their legal successors
 - for scientific or educational purposes or for purposes in accordance with the act of foundation
 - for the purpose of proving legal claims to maintenance/support.
- (2) Outlays are not charged in connection with the usage of the archival and collection items:
 - by former inmates and their kin
 - by institutions which have delivered these items, or their legal successors, or by third parties using the items on behalf of these institutions or their legal successors.
- (3) Oral and simple written information provided without consultation of the archival and collection items is free of charge.
- (4) Unemployed persons and public assistance recipients can be exempted from the payment of the fees as specified in No. 1.1, No. 1.2 and No. 1.3, and from half of the outlays accrued, with the exception of the outlays specified in Nos. 1.1.3, 1.5, 2.4 and 3.

§ 4 Concluding Provision

This schedule of fees goes into effect on January 1, 2006.

A. FEES

No.	Service	Fee
1	Usage of archival and collection items	
1.1	Placement of archival / collection items at user's disposal on the Foundation premises	
1.1.1	Per day	5.00 EUR
1.1.2	Four days	15.00 EUR
1.1.3	Twenty days	35.00 EUR
1.2	Processing of requests (written information requiring research in the archival and collection items) Per individual item per half hour or part thereof	15.00 EUR
1.3	Processing of reproduction orders Per individual item per half hour or part thereof	15.00 EUR
	Outlays as specified in No. 2 are to be taken into account additionally.	
1.4	Reproduction of archival and collection items (for commercial use)	
1.4.1	Reproduction in publications	
1.4.1.1	Edition of 1 to 500, per item reproduced	5.00 EUR
1.4.1.2	Edition of 501 to 1,000	10.00 EUR
1.4.1.3	Edition of 1,001 to 5,000	15.00 EUR
1.4.1.4	Edition of 5,001 to 50,000	20.00 EUR
1.4.2	New editions and reprints --- as for new publications as specified in No. 3.1	
1.4.3	Filming for and reproduction in films, television and video productions as well as cinema films Per reproduction unit 30.00 EUR	
1.4.4	Reproduction in the form of fade-ins for online services Per reproduction unit	
1.4.4.1	One week	25.00 EUR
1.4.4.2	One month	30.00 EUR
1.4.4.3	Six months	50.00 EUR
1.4.4.4	One year	100.00 EUR
1.4.5	Reproduction of sound carriers per reproduction minute	15.00 EUR

B. OUTLAYS

No.	Service	Fee
1	Reproductions	
1.1	Image reproductions electro/Xerox copies (b/w) per copy	
1.1.1	Archival item DIN A4 (8¼ × 11¾ in.)	0.20 EUR
1.1.2	Archival item DIN A3 (11¾ × 16½ in.)	0.30 EUR
1.1.3	Colour copies, service rendered by third party	total sum
1.2	Copies via reader-printer device, per item	0.30 EUR
1.3	File scan, per item	0.30 EUR
1.4	Re-enlargements b/w on repro-suited image paper, per item	
1.4.1	Format 10.5 x 14.8 mm (4 x 6 in.)	1.70 EUR
1.4.2	Format 13 x 18 mm (5 x 7 in.)	2.00 EUR
1.4.3	Format 18 x 24 mm (7 x 9½ in.)	4.20 EUR
1.4.4	Format 24 x 30 mm (9½ x 12 in.)	6.50 EUR
1.4.5	Transparencies	2.50 EUR
1.5	Colour re-enlargements Service rendered by third party	total sum
1.6.	Photoscan copy, per item	0.30 EUR
2	Copying onto electronic storage medium	
2.1	Files, per item	
2.1.1	CD-Rom	8.00 EUR
2.1.2	DVD	15.00 EUR
2.2	Sound carriers, per item	
2.2.1	Cassette	8.00 EUR
2.2.2	CD	10.00 EUR
2.3	VHS cassette, per item	10.00 EUR
2.4	Service rendered by third party	total sum
3	Special services (additional outlays for packaging, insurance, shipment)	total sum